

CHILDREN, YOUTH & FAMILIES COLLABORATIVE COMMISSION
MEETING NOTES – OCTOBER 10, 2012
CITY COUNCIL WORKROOM

ATTENDANCE

Present

Emma Beall	Sheryl Gorsuch	Jeffrey Murphy
Rosario Casiano	Samuel Hanoura	Amy Fortney Parks
Victoria Cattaneo	J. Glenn Hopkins	Timothy Peterson
William Chesley	Gregory Hutchings	Sonia Price
Andria Cook	Timothy Kennedy	Cynthia Skinner
Rose Dawson	Mike Mackey	Margaret Walsh
Mike Gilmore	Gwen Mullen	Marc Williams

Excused Absent

Councilwoman Alicia Hughes	Natalie Presley	Joyce Rawlings
Tammy Mann		

Unexcused Absent

Onelio Aguilar	Lidiya Alemu
----------------	--------------

Officials

Debra Collins

Guests

Julie Bosland	Charlotte Clinger	Megan Scott
Noraine Buttar	Alan Lomax	Carri Stoltz

Staff

Jacqueline Coachman	Barbara Farrington	Colleen Mann
Carol Farrell	Ron Frazier	Deborah Warren

REVIEW OF SEPTEMBER MEETING NOTES

In the absence of the Chair, the meeting was called to order by Chair-Elect Timothy Peterson. Sheryl Gorsuch made a motion to approve the minutes of the meeting of September 12 as submitted. The motion was seconded by Glenn Hopkins and passed unanimously.

COMMISSION APPOINTMENT & VACANCY STATUS

Mike Mackey was appointed by the City Council to fill the seat on the Children, Youth & Families Collaborative Commission that was vacated by Lillian Brooks. Upon action by City Council, there will be three vacancies on the Commission: the two young adult members and an ACPS employee.

CLARIFICATION OF “EXCUSED” ABSENCES & PROCESS FOR COMMUNICATION

The Commissioners reviewed the definition of excused absences as prescribed by the City Code.

YOUTH MASTER PLAN UPDATE

Greg Hutchings, Chair of the Implementation & Monitoring Committee, began the discussion with a report on a meeting of the merged Implementation & Monitoring and Research & Data

committees. The merged committee is serving as the Design Team that will guide the youth master plan process. The purpose of the meeting was to expand the membership of the Design Team to assure all community stakeholders are represented. To that end, staff submitted a list of possibilities for consideration, and committee members provided additional names during the meeting. Staff will prepare a final list from which Design Team co-chairs Mr. Hutchings and Cynthia Skinner will determine the composition of the team. Also reviewed at the meeting were the roles and responsibilities of the Design Team, Core Staff and CYFCC. It was emphasized during the Commission meeting that the Design Team cannot make formal decisions without the input of the Commission.

COMMITTEE REPORTS

During the report of the Advocacy Committee, Chair Glenn Hopkins shared his discussion with City Attorney James Banks regarding the proposed survey of candidates for City Council as well as op eds for local newspapers. Based on the concerns articulated by Mr. Banks, the Advocacy Committee temporarily suspended its plans for both initiatives. Chair-Elect Peterson made a motion to request a memorandum from the City Attorney that outlines advocacy activities city commissions can and cannot undertake. Marc Williams asked that the memorandum include the distinction between lobbying and advocacy. The motion was approved unanimously. It was also suggested that Rose Boyd, Executive Secretary for Boards and Commissions, or Mr. Banks discuss advocacy by city commissions at a CYFCC meeting. Mr. Hopkins made a motion to formally request the appearance of Ms. Boyd, which was seconded by Gwen Mullen and approved unanimously.

Rose Dawson, Chair of the Membership & Outreach, reported the committee is developing on an abbreviated application for those who wish to volunteer on the Advocacy, Budget or Outreach committees. It was decided a two-page application (versus the more extensive Boards and Commissions application) would be sufficient for CYFCC volunteers. The application will be posted on the CYFCC webpage. Tentative plans for a volunteer orientation session in November have not been confirmed.

Andria Cook and Sonia Price briefed the Commission on the meeting between the Budget & Finance Committee and Stacey Johnson, ACPS Chief Financial Officer. Ms. Johnson prepared a PowerPoint presentation that acquainted the committee with the ACPS budget and budget process. Arrangements have been made for a similar presentation on the City's budget by Kendel Taylor.

SCHEDULE OF MEETINGS

Jacqueline Coachman stated that the only conflict between a CYFCC meeting and a School Board meeting is on April 25, 2013. That evening a School Board meeting is scheduled for the same time as a CYFCC Executive Committee meeting.

ADJOURNMENT

Mike Mackey shared the need of the Alexandria Mentoring Partnership for twenty-five mentors who are over 18 years old and available for one hour per week. Coleen Mann noted the ACPS data base has over one thousand volunteers.

There being no further business, a motion was made to adjourn the meeting. The motion passed unanimously.